

Downpatrick Primary School
10 Mount Crescent
Downpatrick
BT30 6AF

Controlled Primary School

Enrolment No. 200
Admissions No. 29

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Principal: Mr N W Stevenson
Chair of Board of Governors: Mrs E Storey

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and the full Board of Governors, which includes the Principal, will be involved in the application of the admissions criteria.

Admissions Criteria

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

Year 1 Intake

Should the number of applications exceed the stated admissions number, pupils will be admitted according to the following criteria, which will be applied in the order shown, and shall apply to children of compulsory school age.

Preference will be given to:

- 1 Children with a brother/sister, half brother/half sister, step-brother/step-sister currently in attendance at the school.
- 2 Children of compulsory school age from Downpatrick (BT30 6) and to children whose normal school would have been those controlled schools now closed in Strangford, Ardglass, Killough, Annadorn (BT30 7 and BT30 8) and Inch (BT30 9A or BT30 9B).
- 3 Other children

In the event of over-subscription in any one of the above criteria, taken in order, the following sub-criteria will be applied in the order set down a-e.

Sub-Criteria

- (a) children with a brother or sister/half-brother or half-sister currently in attendance at the school, or who previously attended the school;
- (b) children of parent(s) who are currently employed to work within the school;
- (c) children who are eldest children of families not presently enrolled in this school;
- (d) children whose parent(s)/guardian(s) are prior pupils of the school;
- (e) other children.

If over-subscribed in any one of the sub-criteria, taken in order, preference will be given to children on the basis of proximity of their home to the school, as measured by walking distance by road using Google Maps UK.

Please note:

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school, or is the eldest child in the family.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after Y1 placement letters have issued all applications for admission to Year 1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year.

The school will contact you in writing if your child gains a place in the school by this method.

Your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list.

Applications for admission to Y1 after the beginning of the school year.

Criteria as above.

Y2-Y7 Intake

Criteria 1-2 above will apply with priority given to children moving residence into areas in 1.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2018/2019	24	24
2019/2020	24	24
2020/2021	31	31