



UPDATING YOUR CONTACT DETAILS & ICT PERMISSIONS

- **Updating Your Contact Details and any changes in medical information**
- **E-Safety / Use of Children's Photographs in local newspapers and on Social Media**
- **Parent's Consent for Publication of Work and Photographs**
- **Parent's Consent for Internet Access**

Dear Parent/Guardian

14 September 2020

To try cut down on paper and to keep as little paper passing back and forth from school to home and back we are using QR codes to let you complete the updates to your details.

Simply use your Smart Phone camera to focus on the QR CODE.

The phone will recognise the code and direct you to a confidential survey page which only Mr Maginnis or I will have access to.

You can then type in your changes and add the details.

Our school records can then be updated.

It takes approximately 3 minutes to complete.

If you do not have access to this type of phone you can ask your child to collect a paper form from the class teacher.

If all your details, address, phone numbers etc. are unchanged from last year then please use the QR code and enter UNCHANGED as appropriate.

Yours sincerely

N W Stevenson



You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example: Your Email Address - we may not be able to let you know about forthcoming services and events); except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our "Privacy Notice" which is available from our website or from the School Office.

You can withdraw or change your consent at any time by contacting the School Secretary at Downpatrick Primary School. Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

----- ✂ -----
Child's Name: _____

Class: _____

Please send me a paper copy of the form to complete. I understand that it will take longer to update my child's records as the paper forms will be quarantined for 72+ hours.

Signed: _____

Date: _____